

केन्द्रीय विद्यालय

क्रमांक 4 जयपुर (खातीपुरा) राज.-12

(शिक्षा मंत्रालय, भारत सरकार)

वेबसाइट: no4jaipur.kvs.ac.in

ई-मेल: ppl.jaipurno4@kvs.gov.in

संपर्क/फैक्स: 0141-2943202

सीबीएसई संबद्धता नं.:1700039

विद्यालय कोड: 1615

विद्यालय नं.: 14154



केन्द्रीय विद्यालय संगठन

KENDRIYA VIDYALAYA

NO 4 JAIPUR (KHATIPURA) RAJ.-12

MINISTRY OF EDU., GOVT OF INDIA

Website: no4jaipur.kvs.ac.in

Email: ppl.jaipurno4@kvs.gov.in

Contact/FAX: 0141-2943202

CBSE Affiliation No: 1700039

School Code: 1615

School No: 14154

फा. सं. 411/केवि4/जयपुर/2023-24/

दिनांक:- 01.09.2023

OFFICE ORDER

In compliance with KVS (HQrs) New Delhi letter No.F. 11-55/2000-KVS(Vig.)/Pt.I/ dated 05/03/2019 and KVS RO Jaipur letter 23061/2018-KVS(JPR) dated 28/08/2023, in terms of the provisions of Section 4(2) of the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013", and 'Internal Complaint Committee' comprising of the following members is hereby constituted at Kendriya Vidyalaya No 4 Jaipur level as under:-

Sl. No.	Nomenclature	Name of the nominated member	Jurisdiction
1.	Presiding Officer (Nominated by KVS RO Jaipur)	Smt. Archana Jaiswal, Assistant Commissioner, KVS (RO) Lucknow	To inquire into the complaint of sexual harassment in the Vidyalaya except against Principal, Vice Principal and HM
2.	NGO Member	Smt. Durga Verma, Manav Seva Trust, 94/82 A, Sector-9, Kumbha Marg, Sanganer, Jaipur, Raj. - 302033 Mob.- 9461320808, 6367998709	
3.	Member	Smt. Aparajita Sharma, TGT Maths, KV No 4 Jaipur Mob.- 8290495788	
4.	Member	Sh. Hari Charan Lal, Vice Principal, KV No 4 Jaipur Mob.- 8209504336	
5.	Member	Smt. Snehlata Shekhawat, PRT & VMC Member, KV No 4 Jaipur Mob.- 9530146548	

The Presiding Officer of the Committee will ensure the following:-

- Co-ordinate with the NGO member, other members and fix date & time to conduct the enquiry.
- The Presiding Officer will co-ordinate with the NGO member and plan & facilitate the tour programme.
- The inquiry into the complaints of sexual harassment at workplace is to be conducted strictly as per the procedure and timelines prescribed in the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013" and the guidelines issued from time to time by the Govt. of India.

Distribution to:-

- All Members of the Internal Complaint Committee mentioned in the Order.
- The Deputy Commissioner, KVS (RO), Jaipur
- All staff members of KV No. 4 Jaipur
- School website
- Notice boards of school
- Guard file

महिपाल सिंह
(Mahipal Singh)
Principal
केन्द्रीय विद्यालय नं. 4
Kendriya Vidyalaya No.-4
जयपुर-12
Jaipur-12